



To Executive Councillor for Community Development & Health:  
Councillor Tim Bick  
Report Director of Community Services  
by Director of Resources  
Relevant Scrutiny Community Services 30 June 2011  
Committee

## **2010/11 Revenue and Capital Outturn, Carry Forwards and Significant Variances**

### **Not a Key Decision**

#### **1. Executive summary**

- 1.1 This report presents a summary of the 2010/11 outturn position (actual income and expenditure) for services within the Community Development & Health portfolio, compared to the final budget for the year. The position for revenue and capital is reported and variances from budgets are highlighted, together with explanations. Requests to carry forward funding arising from certain budget underspends into 2011/12 are identified.
- 1.2 It should be noted that this report reflects the reporting structure in place prior to the recent changes in Executive reporting responsibilities.

#### **2. Recommendations**

The Executive Councillor is recommended:

- a) To agree which of the carry forward requests, totalling £155,810 as detailed in Appendix C, are to be recommended to Council for approval.
- b) To seek approval from Council to carry forward capital resources to fund rephased net capital spending of £85,000 from 2010/11 into 2011/12 and rephase budget of £10,000 from 2011/12 into 2010/11 as detailed in Appendix D.

### 3. Background

#### Revenue Outturn

- 3.1 The outturn position for the Community Development & Health portfolio, compared to final revenue budget, is presented in detail in Appendix A.
- 3.2 Appendix B to this report provides explanations of the main variances.
- 3.3 Appendix C sets out the final list of items, for this service portfolio, for which approval is sought to carry forward unspent budget from 2010/11 to the next financial year, 2011/12.
- 3.4 The overall revenue budget outturn position for the Community Development & Health portfolio is set out in the table below:

<b>Community Development &amp; Health 2010/11 Revenue Summary</b>	<b>£</b>
Final Budget	4,335,270
Outturn	3,924,870
Variation – Underspend for the year	(410,400)
Carry Forward Requests:	155,810
Net Variance	(254,590)

The variance represents 5.87% of the overall portfolio budget for 2010/11

#### Capital Outturn

- 3.5 Appendix D shows the outturn position for schemes and programmes within the Community Development & Health portfolio, with explanations of variances.
- 3.6 An overall underspend of £125,000 has arisen. £85,000 is due to slippage and rephasing of the capital programmes is required to transfer the budget into 2011/12 and £10,000 from 2011/12 into 2010/11. £50,000 can be returned to the original funding sources

(Grants, Reserves etc) in respect of projects which have been completed at a lower than anticipated cost.

#### **4. Implications**

- 4.1 The net variance from final budget, after approvals to carry forward £155,810 budget from 2010/11 to the next financial year, 2011/12, would result in a reduced use of General Fund reserves of £254,590.
- 4.2 In relation to anticipated requests to carry forward revenue budgets into 2011/12 the decisions made may have a number of implications. A decision not to approve a carry forward request will impact on officers' ability to deliver the service or scheme in question and this could have staffing, equal opportunities, environmental and/or community safety implications.

#### **5. Background papers**

These background papers were used in the preparation of this report:

- Closedown Working Files 2010/11
- Directors Variance Explanations – March 2011
- Capital Monitoring Reports – March 2011
- Budgetary Control Reports to 31 March 2011

#### **6. Appendices**

- Appendix A - Revenue Budget 2010/11 - Outturn
- Appendix B - Revenue Budget 2010/11 - Major Variances from Final Revenue Budgets
- Appendix C - Revenue Budget 2010/11 - Carry Forward Requests
- Appendix D - Capital Budget 2010/11 - Outturn

#### **7. Inspection of papers**

To inspect the background papers or if you have a query on the report please contact:

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## Community Development &amp; Health Portfolio / Community Services Scrutiny Committee

## Revenue Budget - 2010/11 Outturn

Service Grouping	Original Budget £	Final Budget £	Outturn £	Variation Increase / (Decrease) £	Carry Forward Requests - see Appendix C £	Net Variance £
<b>Community Services - Community Development</b>						
Community Centres	883,880	951,510	903,881	(47,629)	0	(47,629)
Children and Youth	901,460	944,560	936,060	(8,500)	0	(8,500)
Neighbourhood Community Development	276,320	305,440	267,027	(38,413)	17,620	(20,793)
Equalities	117,260	122,910	(16,720)	(139,630)	138,190	(1,440)
Grants	1,115,460	1,143,650	1,073,831	(69,819)	0	(69,819)
	<b>3,294,380</b>	<b>3,468,070</b>	<b>3,164,079</b>	<b>(303,991)</b>	<b>155,810</b>	<b>(148,181)</b>
<b>Community Services - Housing General Fund</b>						
Community Safety	151,940	137,890	125,522	(12,368)	0	(12,368)
	<b>151,940</b>	<b>137,890</b>	<b>125,522</b>	<b>(12,368)</b>	<b>0</b>	<b>(12,368)</b>
<b>Environment - Refuse and Environment</b>						
Small Projects	3,960	3,960	5,565	1,605	0	1,605
Food and Occupational Safety	550,710	580,560	546,063	(34,497)	0	(34,497)
Miscellaneous Licensing	2,970	2,970	3,055	85	0	85
	<b>557,640</b>	<b>587,490</b>	<b>554,683</b>	<b>(32,807)</b>	<b>0</b>	<b>(32,807)</b>
<b>Specialist Services</b>						
CCTV	249,820	295,430	302,529	7,099	0	7,099
	<b>249,820</b>	<b>295,430</b>	<b>302,529</b>	<b>7,099</b>	<b>0</b>	<b>7,099</b>
<b>Streets and Open Spaces</b>						
Green Fingers (previously Employment Foundation)	46,680	49,900	49,900	0	0	0
	<b>46,680</b>	<b>49,900</b>	<b>49,900</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Bereavement Services</b>						
Bereavement Services	(272,390)	(203,510)	(271,843)	(68,333)	0	(68,333)
	<b>(272,390)</b>	<b>(203,510)</b>	<b>(271,843)</b>	<b>(68,333)</b>	<b>0</b>	<b>(68,333)</b>
<b>Total Net Budget</b>	<b>4,028,070</b>	<b>4,335,270</b>	<b>3,924,870</b>	<b>(410,400)</b>	<b>155,810</b>	<b>(254,590)</b>

Changes between original and final budgets may be made to reflect:

- portfolio and departmental restructuring
- approved budget carry forwards from the previous financial year
- technical adjustments, including changes to the capital accounting regime
- virements approved under the Council's constitution
- additional external revenue funding not originally budgeted for

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the November committee cycle (revised budgets)
- in the January committee cycle (as part of the budget setting report)
- and via technical adjustments/virements throughout the year

**Community Development and Health Portfolio / Community  
Services Scrutiny Committee**

**Revenue Budget 2010/11 Major Variances  
from Final Revenue Budgets**

Service Grouping	Reason for Variance	Amount £	Contact
<b>Community Centres</b>	<p><b>Community Services - Community Development</b></p> <p>Various small underspends over fourteen community facility cost centres.</p>	<b>(47,629)</b>	T Woollams
<b>Neighbourhood Community Development</b>	<p>The variance is mainly due to an underspend of £30k on the Community Projects cost centre. This is partly due to unspent grant received from the County Council for jointly commissioned youth work. This new approach was piloted in 10/11 and following its success will continue into 11/12. A carry forward request of the unspent grant of £17,620 is requested to complete this work. There has also been an underspend of the Neighbourhood Projects budget of £10k.</p>	<b>(38,413)</b>	T Woollams
<b>Equalities</b>	<p>Funding of £138,193 was received from central government for the "Prevent" project. The timing of expenditure has been linked to extensive consultation with Muslim community in Cambridge and a steering group has now been formed to inform the Executive Councillor on the content of the programme. A carry forward is requested to complete work in 2011/12.</p>	<b>(139,630)</b>	T Woollams
<b>Grants</b>	<p>The variance is partly due to a £30k underspend on employee budgets due to vacant posts. Also there has been a £30k underspend on main grants arising from 2 areas in particular. Firstly funding was set aside to respond to new developments on the fringes of the city. Due to a slow-down in the housing market, development has not progressed as quickly as anticipated and therefore demand is low. Secondly we have been able to meet demand from other sources for Economic Downturn grants. There has also been an underspend on Area Committee grants budgets.</p>	<b>(69,819)</b>	J Hanson
<b>Community Safety</b>	<p><b>Community Services - Housing General Fund</b></p> <p>The variance is predominantly due to an underspend in safer city revenue grants, where take up in 2010/11 was less than anticipated.</p>	<b>(12,368)</b>	L Kilkelly
<b>Food and Occupational Safety</b>	<p><b>Environment - Refuse and Environment</b></p> <p>A carry forward of £7k from 2009/10 to 2010/11 plus an ongoing budget provision for prosecution costs of £3k were not required due to the successful outcome of two prosecutions. Also underspends on salary budget of £9.3k, an over achievement of income of £3.6 k, reduction in departmental support of £6.5 k and other miscellaneous underspends totalling £5k.</p>	<b>(34,497)</b>	Y O'Donnell
<b>Bereavement Services</b>	<p><b>Community Services - Bereavement Services</b></p> <p>Lower than anticipated cremation fees (£34k) have been offset by lower grounds maintenance charges (£20k) and reduced gas costs (£36k)</p>	<b>(21,770)</b>	Tracy Lawrence

## Community Development and Health Portfolio / Community Services Scrutiny Committee

### Revenue Budget 2010/11 - Carry Forward Requests

#### Request to Carry Forward Budgets from 2010/11 into 2011/12

Item		Request £	Contact
1	<b>Community Development</b>		
	Neighbourhood Community Development - Funding was received from the County Council for jointly commissioned youth work. This new approach was piloted in 10/11 and following its success will continue in the coming year. A carry forward is requested for the unspent grant.	17,620	T Woollams
	Equalities - Funding was received from central government for the "Prevent" project. The timing of the expenditure has been linked to an extensive consultation with the Muslim community in Cambridge and a steering group has now been formed to inform the executive councillor on the content of the programme. A carry forward is requested to complete work in 2011/12.	138,190	T Woollams
2	<b>Environment - Refuse and Environment</b>		
	No carry forwards requested		
3	<b>Bereavement Services</b>		
	No carry forwards requested		
	<b>Total Carry Forward Requests for Community Development Portfolio / Community Services Scrutiny Committee</b>	<b>155,810</b>	

## Community and Development and Health Portfolio / Community Services Scrutiny Committee

## Capital Budget 2010/11 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget 2010/11 £000	Outturn £000	Variance £000	Rephase £000	Over / (Under) Spend £000	Comments
<b>Community Development</b>									
SC106	Enhance Existing Community Facilities - East Chesterton	T Woollams	0	27	0	(27)	27	0	Capital grants for improving community facilities are being considered. Rephase remaining budget to 2011/12.
SC283	City Centre Youth Venue	T Woollams	150	0	0	0	0	0	
SC346	Equipment for Eastern Gate Court Community Centre	T Woollams	90	0	0	0	0	0	
SC385	Energy Efficiency Programme - Meadows	T Woollams	16	32	13	(19)	19	0	Due to staff vacancies the remainder of project is not programmed to be spent until 2011/12.
SC404	ChYYPs Play Boat	T Woollams	0	137	99	(38)	0	(38)	Alterations to the specification and procurement strategy have delivered a saving on the original estimate.
SC406	The Junction Development Programme	T Woollams	130	130	128	(2)	2	0	Retention to be paid in 2011/12
SC413	Urban Adventure Play Projects	T Woollams	0	25	20	(5)	0	(5)	Project is complete.
SC440	King George Vth Rec Ground (consolidated)	T Woollams	0	42	10	(32)	32	0	Re-assessment of additional works is currently being undertaken. Rephasing of the unspent budget is requested.
PR006	Safer City Programme	L Kilkelly	12	22	15	(7)	0	(7)	Underspending in safer city grants in 2010/11.
PR025	New Town Community Development Capital Grants Programme	T Woollams	130	1	1	0	0	0	

## Community and Development and Health Portfolio / Community Services Scrutiny Committee

### Capital Budget 2010/11 - Outturn

Capital Ref	Description	Lead Officer	Original Budget £000	Final Budget 2010/11 £000	Outturn £000	Variance £000	Rephase £000	Over / (Under) Spend £000	Comments
<b>Bereavement Services</b>									
SC351	Memorial Choice	T Lawrence	40	60	55	(5)	5	0	Project ongoing, completed May 2011
SC379	Mercury Abatement	T Lawrence	0	10	20	10	(10)	0	Professional fees earlier than anticipated. Construction from July 2011 to March 2012
<b>Total for Community Development &amp; Health</b>			<b>568</b>	<b>486</b>	<b>361</b>	<b>(125)</b>	<b>75</b>	<b>(50)</b>	

Changes between original and final budgets may be made to reflect:

- rephased capital spend from the previous financial year
- rephased capital spend into future financial periods
- approval of new capital programmes and projects

and are detailed and approved:

- in the June committee cycle (outturn reporting and carry forward requests)
- in September (as part of the Medium Term Strategy (MTS))
- in the January committee cycle (as part of the budget setting report)